

PURCHASE REQUEST

LGU: SFADS

Fund: SEF

Department : LGU SFADS

PR No.: 12-11-2018

Date: 11/21/18

Section: ALEGRIA NHS/SEF

FPP : _____

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	Unit	Printer - Print, Scan (color scanner,long), Copy, Fax with ADF, Wifi Direct, spill and error-free refilling, Inkjet Printer, Reduce and Enlargement	1	25,000.00	25,000.00
2	Units	Desktop Computer (Intel Core i3 Processor) Casing with PSU, Monitor,Mouse Keyboard and Mouse Pad	2	27,500.00	55,000.00
TOTAL					80,000.00

APPROVED AS TO APP

[Signature]
BAC SECRETARIAT

Purpose: USED FOR ALEGRIA NATIONAL HIGH SCHOOL

Signature :	Requested by:	Cash Availability:	Approved by:
Printed Name :	<u>ZENIE M. CALUSAYAN</u>	<u>HONORATO L. NACORDA</u>	<u>SOLOMON T. RUFILA</u>
Designation	School Head	Municipal Treasurer 349	Municipal Mayor

BY THE AUTHORITY OF THE MAYOR:
JUNIFER S. PAMBASACAN
 ASST. MUNICIPAL ADMINISTRATOR